SR. RESEARCH ANALYST – WORKFORCE DEVELOPMENT
(Full-Time Exempt)

Seattle Jobs Initiative (SJI) is a non-profit organization that creates opportunities for people to support themselves and their families through living wage careers. All of our work is designed to eliminate barriers to good paying, long-term work. We creatively align support services – including housing, childcare, transportation and counseling – with job skills training and job placement assistance.

Are you passionate about Workforce Development?

- Do have five years' research experience in areas of ***workforce development, and/or income related policy***?
- Do you enjoy partnering with public sector partners to provide guidance and suggestions for services and provide strategic direction around workforce development?

If this is you, we invite you to apply to our open position of *Sr. Research Analyst at* SJI!

What will you do?
Working under the Director of Consulting, this position is responsible for delivering and leading consulting/technical assistance to improve the ability of agencies and organizations to provide effective workforce development, Supplemental Nutrition Assistance Program Employment & Training (SNAP E&T), and other services related to helping people move out of poverty, and to provide strategic business development, with particular focus on networking and pitching work to prospective current clients.

What qualifications and experience will our Sr. Research Analyst bring to SJI?

- A commitment to fulfilling our mission and exhibiting a high level of professional behavior in all aspects of their work. *This includes expected staff values which include, but are not limited to; excellent communication, professional and gracious behavior, collaboration, respect, and leadership behavior.*
    - Employees of SJI are expected to proactively model leadership behavior, both internally and externally through taking ownership and initiative, contribute ideas, accountability of self and others, model behavior that elicits the best in others, be approachable, authentic, open and humble.
- Bachelor's Degree; Master's Degree preferred in social science/psychology or economics research field that includes a curriculum of economics and statistics. An equivalent combination of experience and education is acceptable.
- 7+ years of consulting or equivalent experience.
- Ability to provide strategic consultation and support the organization and its clients in the formulation and implementation of strategies.
- Ability to dynamically prioritize and adjust to change with a customer-focused orientation.
- Demonstrated experience in developing and implementing employment and training or related programs serving low-income populations.
- Strong and effective interpersonal skills and ability to work and communicate effectively as part of a team.
- Ability to advise clients in the setting and delivery of targets for performance and engagement.
- Detail-oriented, possess solid project management skills, exceptional writing abilities. Effective and persuasive public presentation skills.
- Prior experience in program development, preferred. (i.e., developing a coaching model, prototyping transportation component, etc.)
- Intermediate skills in the Microsoft Office suite, advanced skills preferred.
- Regular and timely attendance to meet the goals and objectives of the position.
- Reliable transportation, valid driver's license, and proof of required insurance required for local travel, required.
    - Office Location: Beacon Hill neighborhood, south of downtown Seattle and close to I-90 and I-5.
- Some National travel required (Less than 5% of time).

Salary/Benefits: Competitive wages DOE, company paid employee medical, dental, vision, short and long term disability, life insurance, health and dependent care flexible spending accounts, company partially subsidized parking and/or transit, PTO (Paid time off), personal holidays, and 401(k) with SJI match.

TO APPLY: Please e-mail your resume and cover letter to: kmichelclark@seattlejobsinit.com

Seattle Jobs Initiative is an Equal Opportunity Employer