# **BEYOND THE HEADLINES**

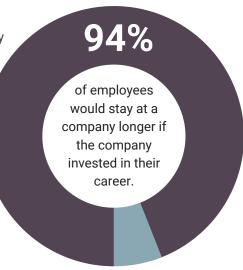
At a Glance: Employee Training

NOVEMEBER 2018 FOCUS: TRAINING

## **Investment in Employee Training**

Recent reports from the Bureau of Labor Statistics (BLS) state that approximately 7.1 million job openings exist in the United States compared to 6.0 million unemployed workers. These circumstances, where there are more jobs than people to fill them, is making it harder for companies to attract talent. It is also making it harder for companies to retain employees. As such, many companies are increasing wages and offering improved benefits such as paying for college tuition. One benefit that has become increasingly important for retaining workers in the current economy is workplace learning.

Recent research has shown that 94% of employees would stay at a company longer if the company invested in their career<sup>1</sup>, yet workplace learning opportunities are often not made available or accessed. The number one challenge identified by talent developers in 2018 was getting employees to make time for learning, followed by getting managers involved in workplace learning, a limited budget, and demonstrating the return on investment. In particular, manager involvement was a critical factor in improving employee growth mindset as well as in improving employee engagement in learning. The research showed that 56% of employees would spend more time learning if their manager suggested a course to improve their skills.



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As a part of this research, employees were asked: "what would lead you to spend more time learning workplace skills?" The results showed that manager direction was a key ingredient. In particular, employees were looking to their managers to provide guidance on the classes that they should take or the skills that they should be developing. Other drivers of workplace learning include tying it to promotion and other incentives. In addition to manager direction, peer recommendation was reported to be an important factor that could lead employees to spend more time learning workplace skills.

<sup>1.</sup> LinkedIn (2018). 2018 Workplace Learning Report. Available at: <a href="https://learning.linkedin.com/content/dam/me/learning/en-us/pdfs/linkedin-learning-workplace-learning-report-2018.pdf">https://learning.linkedin.com/content/dam/me/learning/en-us/pdfs/linkedin-learning-workplace-learning-report-2018.pdf</a>



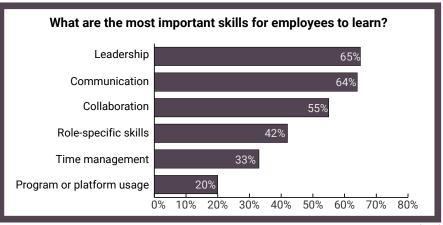
Millennials will comprise 75% of the workforce by 2025<sup>2</sup>, and 87% of millennials reported that employee development including workplace learning is important in a job compared to 69% of non-millennials. As the demographics of the workforce change so must the talent and learning function of organizations. Research shows that investing in employee learning is the number one factor positively influencing

Source: LinkedIn (2018)

engagement<sup>3</sup>. Engagement is important: a Dale Carnegie survey found that companies with engaged employees outperform those without engaged employees by up to 202%<sup>4</sup>. Conversely, Gallup estimates that actively disengaged employees cost the U.S. an estimated \$500 billion in lost productivity every year<sup>5</sup>.

What are the most important skills for employees to learn? Employees at all levels of organizations agree that leadership

and communication are the most important skills to develop, followed by collaboration<sup>6</sup>. Ninety-two percent of executives say that soft skills are equally or more important than technical skills, and 89% of executives say that it is difficult to find talent with soft skills<sup>7</sup>. There is evidence that the soft skills highlighted above are important to both employees and companies as robots and automation cannot currently replicate them<sup>8</sup>.



Source: LinkedIn (2018)



An investment in knowledge always pays the best interest.

Benjamin Franklin

<sup>2.</sup> Forbes (2016). Workforce 2020: What You Need To Know Now. Available at: <a href="https://www.forbes.com/sites/workday/2016/05/05/workforce-2020-what-you-need-to-know-now/">https://www.forbes.com/sites/workday/2016/05/05/workforce-2020-what-you-need-to-know-now/</a>

<sup>3.</sup> ATD (2008). Learning Influences Employee Engagement. Available at: <a href="https://www.td.org/magazines/td-magazine/learning-influences-employee-engagement">https://www.td.org/magazines/td-magazine/learning-influences-employee-engagement</a>

<sup>4.</sup> Inc (2016). Science Proves What Dale Carnegie Knew All Along About Motivation. Available at: <a href="https://www.inc.com/rhett-power/science-proves-what-dale-carnegie-knew-all-along-about-motivation.html">https://www.inc.com/rhett-power/science-proves-what-dale-carnegie-knew-all-along-about-motivation.html</a>

<sup>5.</sup> Gallup (2014). Report: State of the American Workplace. Available at: <a href="https://www.gallup.com/services/176708/state-american-workplace.aspx">https://www.gallup.com/services/176708/state-american-workplace.aspx</a> 6. LinkedIn (2018)

<sup>7.</sup> Wall Street Journal (2016). Employers Find 'Soft Skills' Like Critical Thinking in Short Supply. Available at: <a href="https://www.wsj.com/articles/employers-find-soft-skills-like-critical-thinking-in-short-supply-1472549400">https://www.wsj.com/articles/employers-find-soft-skills-like-critical-thinking-in-short-supply-1472549400</a>

<sup>8.</sup> PwC (2017). Workforce of the future. Available at: <a href="https://www.pwc.com/gx/en/services/people-organisation/publications/workforce-of-the-future.html">https://www.pwc.com/gx/en/services/people-organisation/publications/workforce-of-the-future.html</a>

## **Recommendations for Employers**

### Gain buy-in at the top of the organization

Organizational leaders can work together to understand how a learning culture works and the best ways to cultivate a learning culture in their organization<sup>9</sup>. The leadership of an organization that is planning to develop a learning culture should model the behavior that they would like their employees to engage in. Leaders can benefit from consistently measuring and reporting how learning is improving business results.

### **Engage managers**

Managers are similar to other leaders in that they can benefit the organization by actively creating a learning culture<sup>10</sup>. Fostering such a culture means making learning a part of their work as well as helping workers understand the best courses to take or skills to learn. Also, encouraging workers to make time for workplace learning can boost the adoption of the behavior. Google has reported positive results by encouraging their workers to spend 20% of their time "working on what they think will most benefit Google.<sup>11</sup>" One way to be intentional about this strategy is to create time codes and ask employees to document the time that they spend learning.

### Encourage workers

As mentioned earlier, encouraging employees to devote some of their time at work to workplace learning can be an effective method for improving talent development. Furthermore, providing flexible learning options including ondemand and mobile solutions can be effective<sup>12</sup>. An important factor in engaging employees in workplace learning is matching different learning options to different learning styles. For example, providing workplace learning solutions that take advantage of technology can help adoption of workplace learning among Millennials. Finally, a critical element is providing time for employees to learn and encouraging them to do so.

#### **Beyond the Headlines**

Policy and labor market updates for those working to help low-income and low-skill individuals advance through education, training and living-wage jobs

#### **About Seattle Jobs Initiative**

Seattle Jobs Initiative creates opportunities for students, workers and business to succeed by helping education and job training programs meet the demands of a new economy. We find and apply solutions for people to gain the skills they need for good jobs that create prosperity for all in today's marketplace.

Supported by the City of Seattle Office of Economic Development

#### **Contact Information**

For questions or suggestions, please email David Kaz, SJI Director of Policy & Communications at: dkaz@seattlejobsinit.com.

<sup>9.</sup> College for America (2018). Why Upper Management Buy-In is Critical to Workplace Development Success. Available at: <a href="http://collegeforamerica.org/why-upper-management-buy-in-is-critical-to-workplace-development-success/">http://collegeforamerica.org/why-upper-management-buy-in-is-critical-to-workplace-development-success/</a>

<sup>10.</sup> Training Industry (2018). The Manager's Role in Reinforcing Learning. Available at: <a href="https://trainingindustry.com/magazine/mar-apr-2018/the-managers-role-in-reinforcing-learning/">https://trainingindustry.com/magazine/mar-apr-2018/the-managers-role-in-reinforcing-learning/</a>

<sup>11.</sup> Forbes (2017). Do We Need To Set Aside Time For Learning At Work? Available at: <a href="https://www.forbes.com/sites/adigaskell/2017/07/20/do-we-need-a-20-time-for-learning-at-work/#5e31c1135abe">https://www.forbes.com/sites/adigaskell/2017/07/20/do-we-need-a-20-time-for-learning-at-work/#5e31c1135abe</a>

<sup>12.</sup> Harvard Business Review (2015). 7 Ways to Improve Employee Development Programs. Available at: <a href="https://hbr.org/2015/07/7-ways-to-improve-employee-development-programs">https://hbr.org/2015/07/7-ways-to-improve-employee-development-programs</a>