



NOW HIRING: SENIOR CONSULTANT

Seattle Jobs Initiative (SJI) is an organization deeply committed to and guided in its daily work by its mission. Bounded by a set of values, SJI drives toward its vision for the future through an identity statement that defines how it will accomplish its mission and vision. SJI supports people from under-invested communities to build careers. By creating equitable workforce systems and developing impactful partnerships, we address structural racism.

As an Equal Opportunity Employer, SJI encourages people of all backgrounds to apply, including BIPOC, immigrants, refugees, women, LGBTQIA2S+, people with disabilities, and veterans. We recognize your unique qualities and the value you bring to our commitment to the communities we serve. Together we create and preserve inclusive and equitable environments.

POSITION DESCRIPTION

The Senior Consultant provides strategic consultation, training, and technical assistance support – on assigned consulting projects and contributes to program, strategy, and business development opportunities in coordination with SJI’s leadership and colleagues.

- Provide consulting services within the workforce development arena including the USDA FNS SNAP E&T program and assist consulting customers learn about the SNAP E&T model.
- Implement and grow SNAP E&T programs and services and create partnerships connecting SNAP E&T programs with workforce and human service systems.
- Work in coordination with the SJI Consulting team to deliver training and technical assistance to share relevant best practices including SNAP E&T program development and operations.
- Develop and distribute relevant tools, templates, and resources associated with consulting projects reflecting best practices and subject matter expertise.
- Maintain clear and consistent communication with SJI staff, consulting customers, FNS, and other project partners.
- Facilitate consulting projects by establishing project teams, developing project plans with goals, timelines, and assigned tasks, associated training, and technical assistance activities.
- Participate in consulting project management and communication including required reporting and project tracking.
- Maintain, build, and share subject matter knowledge and expertise related to SNAP E&T, workforce and educational services, and related best practices.
- Raise the profile of SJI as a strategic thought partner to external projects and processes with a local and national focus.
- Form strategic partnerships to advance agency goals and develop new projects. Proactively position SJI as the “partner of choice” to meet client needs.
- Network with individuals and groups to develop connections and partnerships.
- Develop SJI’s professional services line of business.
- Contribute articles/posts to the organization’s communications platforms.

- Work with colleagues to share best practices, and staff projects, and accomplish shared business development goals.
- Responsible for demonstrating cultural competency and sensitivity to the needs of adults with multiple challenges.
- Responsible for carrying out SJI Strategic Plan by providing high-quality and culturally relevant consulting services.

EXPERIENCE & QUALIFICATIONS

- Previous consulting experience in areas of workforce development, community college PSE, public sector, and/or equivalent industry; OR any equivalent combination of experience and education that provides the applicant: with the desired skills, knowledge, and ability required to perform the work.
- Ability to dynamically prioritize and adjust to change with a customer-focused orientation.
- Demonstrated experience developing and implementing employment and training or related programs serving low-income adults.
- Strong interpersonal and public presentation skills, with the ability to facilitate external and internal groups to meet common goals.
- High attention to detail, possess solid project management skills, exceptional writing abilities, and an enthusiastic attitude.
- Ability to perform and apply research including qualitative research.
- Highly collaborative and adaptive.
- Experience with public and nonprofit sectors preferred.
- Strategic thinker with excellent problem-solving and analytical skills.
- Ability to identify opportunities to match current and potential SJI agency expertise with the needs of external organizations to create new engagements.
- Ability to critically think through and assess situations, work independently, and maintain a high degree of confidentiality.
- Ability to travel locally, throughout the state, and/or nationally as needed.

WORK ENVIRONMENT

SJI operates in a hybrid flexible work environment where remote work is supported and encouraged. However, in-person requirements for conferences, organizational events, meetings, and other occasions will be required.

COMPENSATION AND BENEFITS

This is a full-time, exempt position with a hire-in annual salary pay that starts at \$92,121.17 to \$106,793.69 company pays employee medical, dental, vision, short- and long-term disability, life insurance, health and dependent care flexible spending accounts, PTO (paid time off), personal holidays, and 401(k) with SJI match. SJI provides remote work support to all staff.

SJI employees are required to be fully vaccinated against COVID-19. If selected, you will be required to submit proof of vaccination prior to your start date. People are considered fully vaccinated two weeks after their second dose in a two-dose series or two weeks after a single-dose vaccine. Employees may make requests for reasonable accommodation based on a medical disability or for sincerely held religious beliefs.

**SEND YOUR RESUME AND COVER LETTER TO
HR@SEATTLEJOBSINIT.COM**